

Clean Energy Committee

Meeting Minutes

Date: 22-January-07

Time: 1-3pm

Place: Facilities Conference Room (Lab II)

Main Objectives:

1. Welcome and Introductions (complete learning allotment paperwork);
2. Historical overview and role of the committee;
3. Fee collection breakdown and current money in fund;
4. Review budget request form and process;
5. Overview of past projects (solar rickshaw project update);
6. Future meeting schedule.

Attendees: Tom Mercado, Paul Smith, Andy Deffobis, Chelsie Papiez, Maggie Philipsborn, John Pumilio. Absent: Rob Cole.

Topic 1: Historical overview and role of the committee

Discussion: Tom updated the group on the brief history and purpose of the Committee. 90% of clean energy fee (\$1/credit/student) is used to purchase Green Tags and 10% goes to clean energy fund. The committee reviews grant applications and decides on projects to be funded from the clean energy fund within three areas: 1) research into renewable energy and conservation technologies; 2) clean energy projects for conservation and production of clean electricity; and 3) education. We agreed on a slight revision of the wording in the grant guidelines to emphasize that preference would be given to proposals focusing on TESC's energy conservation and clean energy production goals. We also agreed that the appearance of the guideline sheet needed updating, to look more professional, and perhaps to carry the TESC logo.

Action: John Pumilio is going to update the wording in the Grant Guideline sheet and forward to Paul Smith. Paul will oversee the formatting of the Guideline sheet for better appearance.

Person(s) Responsible: John Pumilio and Paul Smith

Timeline: John will forward revised guidelines to Paul by the end of the week.

Topic 2: Current Funds available in Clean Energy Fund

Discussion: Last year approximately \$281,000 was collected by the clean energy initiative. Approximately, \$28,000 was taken out for the clean energy fund. \$10,000 of that was used for administrative costs (position allotments, marketing, etc.). At the end of last academic year, approximately \$18,000 was available in the fund for project proposals. *Currently,*

approximately \$31,000 is available for grants with another \$6,000 or so coming into the fund early Spring Quarter.

Topic 3: Last Year Proposals

1. **Motorcycle**: ultimately this proposal was unfunded as issues of intellectual property rights came to light. Currently, Tom is serving on a committee to discuss TESC's policy on future issues of this nature.
2. **Solar Rickshaw**: last years committee agreed to fund this project, however, work has been on hold while awaiting project designers to finalize the project details.
3. **Hydrogen Fuel Cell**: again this proposal was accepted, however, the students who submitted the proposal have not followed through with the project details.

Topic 4: Community Outreach

Discussion: We agreed that the committees first priority should be to (re)inform our community that the Clean Energy Committee exists and what its purpose is. We identified several methods to reach out to our community:

1. Cooper Point Journal Article – Maggie has already written an article and will distribute to the committee for their review.

Action: Maggie submits reviewed article to CPJ editors prior to next Mondays (Jan 29) deadline.

2. Student Listserve – email committee information on student listserve

Action: Maggie contacts Art Costantino's office for authorization to send an all student email regarding the Clean Energy Committee.

3. WashPIRG Announcement – Andy will check with WashPIRG for opportunities to announce Clean Energy Committee information during campus events.

Action: Andy checks with WashPIRG for potential announcement during the February 2nd showing of "An Inconvenient Truth."

4. Faculty Meeting – John will see if time is available during Feb 8th all faculty meeting to make a brief announcement updating the Clean Energy initiative and encouraging group/class proposals.

Action: John is waiting to hear from Julie Slone regarding a possible 5-10 min block at the next all faculty meeting.

5. Evergreen Webpage – we discussed the idea of having the Clean Energy Committee on the front page of the Evergreen website's "What's new" scroll bar. The main purpose would be to announce that the Clean Energy Committee is accepting applications.

Action: John will check with Susan Bustetter on the possibility of this.

6. CAB Table – we agreed that an effective way to communicate would be to reserve a table in the CAB during lunch hour. This would be a great way to distribute our guidelines, applications, and answer questions about what the Clean Energy Committee does and why we exist.

Action: Maggie will reserve the table for sometime within the next couple of weeks.

Topic 5: Future Meetings (mark your schedules!):

1. February 9th;
2. February 23rd;
3. March 9th.

****All meetings will be in the Facilities Conference Room (Lab II) and be held from 3-5pm

Topic 6: Recap of Next Steps (Tasks);

- **Andy Deffobis:**
 - contacts Puget Sound Energy to gain further details into our purchase of Green Tags (i.e. who does PSE purchase their Green Tags from, is it Green-e certified, are they from new sources, etc.);
 - check with WashPIRG for potential announcement during the February 2nd showing of “An Inconvenient Truth.”
- **Maggie Philipsborn:**
 - article to CPJ editors prior to next Mondays (Jan 29) deadline;
 - contact Art Costantino’s office for authorization to send an all student email regarding the Clean Energy Committee;
 - reserve CAB table.
- **John Pumilio:**
 - update the wording in the Grant Guideline sheet and forward to Paul Smith;
 - see if time is available during Feb 8th all faculty meeting to make a brief announcement updating the Clean Energy initiative;
 - check with Susan Bustetter on Clean Energy Committee on front page of website in the “What’s new” scroll.
- **Paul Smith:**
 - oversee formatting update on Grant Guideline sheet.
- **Tom Mercado:**
 - establish new email address for Clean Energy Committee
- **Rob Cole:**
 - Consider ways to inform faculty about the Clean Energy Initiative and encourage them to consider group/class projects.